

Kidz Play (uk) Ltd

Terms & Conditions Contract of Care

Name of Child/Children:

Name Of Club Attending;

Property and Health Declaration

My child is responsible for all his/her belongings that they bring into Kidz Club; I will not hold the staff of Kidz Play responsible for damage or loss of my child's/ren's property.

As responsible parent/s, I/we shall provide the appropriate clothing and protective accessories i.e. (Sun Cream, waterproofs) for all weathers whether rain or shine.

I shall not let my child attend Kidz Play if they have a temperature of 100 or 37.5 or show symptoms of any rash, vomiting, diarrhoea or discharge from the eyes. My child will not attend club until 24hrs after the 1st symptoms of sickness, which falls inline with Kidz Play Health & Safety Policy. Should my child become ill during the session I will be contacted by a member of staff to arrange immediate collection.

I/We understand that should my child require urgent medical attention, every possible effort will be made to contact myself or partner, however if I/we cannot be contacted I/we give my/our full permission for Kidz Play (uk) Ltd to make suitable arrangements with the emergency services to transport my child to seek medical attention. Once at the hospital the medical staff will be entirely responsible for my/our child's care and treatment which may result to medical interventions that is required i.e. (urgent operations or other procedures).

Payment Declaration

I agree to pay my fees before or by the due date on my invoice. If I fail to settle my invoice in full by the due date I acknowledge that I am obliged to pay an extra £20 penalty charge for their inconvenience.

I agree to pay for, in full, all session booked. Failure to do this may result in my child's/ren's place being withdrawn until all debts are paid.

If I give at least 2 weeks notice for a booked holiday I will be granted a discount for my sessions.

I understand that I cannot collect my child later than the advertised closure time of Kidz Club without incurring extra costs of £5 every 15 minutes, except in exceptional circumstances. However, should I be unavoidably delayed I will do my best to inform the club. I understand that two members of staff will be required to stay with my child/ren until I or a nominated contact can arrive. I understand that this will only be accepted on rare occasions.

Failure to notify the Supervisor of my child/ren not attending club will result in a fine of £2.50 per child being charged to me.

I have received a copy of Kidz Play Parents Pack, completed and returned my registration form with contact numbers. I agree to make known to the Supervisor any changes or information relating to my child/ren.

I will abide by the Policies and Procedures of Kidz Play (uk) Ltd.

Signed Date.....

Kidz Play (uk) Ltd



Solent Business Centre, Unit 004a, Millbrook Road West, Millbrook, Southampton, SO15 0HW

Registration form

Kidz Play Branch ; _____

Basic details

Name of child _____ Date of birth _____

Name known as _____ Gender (male or female) _____

Name of parent(s) with whom the child lives

1 _____

Does this parent have parental responsibility? Yes/No (delete)

2 _____

Does this parent have parental responsibility? Yes/No (delete)

Address _____

Telephone _____ Mobile _____

Name of parent with whom the child does not live

Does this parent have parental responsibility? Yes/No (delete)

Address _____

Telephone _____ Mobile _____

Does this parent have legal access to the child? Yes/No (delete)

Emergency contact details

Parent 1 - Work/daytime contact number

Parent 2 - Work/daytime contact number

Any other emergency contact numbers

Name

Telephone

Mobile

Name

Telephone

Mobile

Persons authorised to collect the child (must be over 16 years of age)

Name

Relationship to child

Telephone

Mobile

Name

Relationship to child

Telephone

Mobile

Personal details of child

Does your child have any special dietary needs or preferences? Yes/No (delete)

How would you describe your child's ethnicity or cultural background?

What is the main religion in your family? _____

Are there any festivals or special occasions celebrated in your culture that your child will be taking part in and that you would like to see acknowledged and celebrated while he/she is in our setting?

What language(s) is/ are spoken at home _____

If English is not the main language spoken at home, will this be your child's first experience of being in an English-speaking environment? Yes/No (delete)

If so, discuss and agree with the key person how you will support your child when settling-in:

Does your child have any special needs or disabilities? Yes/No (delete)

Details _____

What other information is it important for us to know about your child? For example, what they like, or what fears they may have, any special words they use.

Names of professionals involved with child

Name 1 _____ Role _____

Agency _____ Telephone _____

Name 2 _____ Role _____

Agency _____ Telephone _____

Name 3 _____ Role _____

Agency _____ Telephone _____

Do you have a health visitor? Yes/No (delete) _____

Name _____ Based at _____

Telephone _____

Does your family have a social care worker for any reason? Yes/No (delete)

Name: _____ Based at: _____

Tel: _____

What is the reason for the involvement of the social care department with your family?

NB If the child has a child protection plan, make a note here, but do not include details. Ensure these are obtained from the social care worker named above and keep these securely in the child's file.

To be completed by the key person/Supervisor

Date starting at _____

Days and times of attendance

Name of key person (if applicable) _____

Name of back up key person (if applicable) _____

Has the settling-in process been agreed? Yes / No (delete)

Signed by

Parent _____

Key person _____ Supervisor _____

Date _____

Equalities monitoring form – to be completed by the provider

Ethnicity, where collected, should be recorded according to the following categories:

White – British

- Irish
- Traveller of Irish Heritage
- Gypsy/Roma
- Any other white background

Mixed – White and Black Caribbean

- White and Black African
- White and Asian
- Any other mixed background

Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

Black or Black British

- Caribbean
- African
- Any other Black background

Chinese

- Chinese

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Any other ethnic background

- Please state _____

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Consent Form

I give permission for photographs to be taken of my child during their time at Kidz Club

Yes (sign below)

No

Signature..... Date.....

I give permission for images of my child to be used on Kidz Play's website.

Yes (sign below)

No

Signature..... Date.....

I give permission for my child to take part in outings at Kidz Club once more details have been provided about the outing.

Yes (sign below)

No

Signature..... Date.....

I have received a copy of the Kidz Play Parents Pack and Parents Terms and Conditions Contract Of Care.

Yes (sign below)

No

Signature..... Date.....

I give my consent for the use of plasters to be used on my child, if required.

Yes (sign below)

No

Signature..... Date.....

I consent to any emergency medical treatment necessary during the Kidz Club session if required.

Yes (sign below)

No

Signature..... Date.....